

Dated: 28th May, 2024

Dear Students,

Kindly note that you are to collect your **ICSE: 2024 Marksheet, Pass Certificate & other relevant documents** from the school office on **30th May, 2024 (Thursday)** as per the schedule given below:

Index Nos: 1245281/001 to 020 - 09.00 am Index Nos: 1245281/021 to 040 - 09.30 am

Index Nos: 1245281/041 to 060 - 10.00 am Index Nos: 1245281/061 to 080 - 10.30 am

Index Nos: 1245281/081 to 100 - 11.00 am Index Nos: 1245281/101 to 120 - 12.00 noon

Index Nos: 1245281/121 onwards - 12.30 pm

✓ In case parents wish to come and collect the **ICSE: 2024 Marksheet, Pass Certificate & other relevant documents**, they are to **collect** the Declaration Form from the school office for the collection of **ICSE: 2024 Marksheet & other documents**. Duly fill in the same **VERY CAREFULLY**. Submit the Declaration Form (duly filled in) to the school office at the time of collecting the Marksheet & other documents; along with the self attested photocopies of the following documents:

- (i) ICSE: 2024: Admit Card.
- (ii) Any One self attested photo ID proof of the person collecting the Marksheet (viz: Voter ID Card/Aadhar Card/Driving License)

- You are required to produce the ORIGINAL Admit Card of your ward & One photo ID proof (of the person collecting the Marksheet).
- ICSE: 2024 Marksheet, Pass Certificate & other relevant documents will be handed over to students / either parent **ONLY**.
- Declaration Form is required only if parents come to collect the Certificates.
- No Declaration Form is required for students.
- **You are requested to adhere to the timings STRICTLY.**
- **Entry from G.T. Road gate only.**

Thank you.

Regards,


(Mr. Nigel Michael D'Souza)

PRINCIPAL
PRINCIPAL
ST. PATRICK'S H. S. SCHOOL
ASANSOL
